

the General Services Administration, FAR Secretariat (MVRs), 18th & F Streets, NW, Room 4037, Washington, DC 20405. Please cite OMB Control No. 9000-005, Architect-Engineer and Related Services Questionnaire for Specific Project (SF 255), in all correspondence.

**FOR FURTHER INFORMATION CONTACT:** Mr. Jack O'Neill, Office of Federal Acquisition Policy, GSA (202) 501-3856.

**SUPPLEMENTARY INFORMATION:**

**A. Purpose**

Standard Form 255 is used by all Executive agencies to obtain information from architect-engineer (A-E) firms interested in a particular project. The information on the form is reviewed by a selection panel composed of professional people and assists the panel in selecting the most qualified A-E firm to perform the specific project. The form is designed to provide a uniform method for A-E firms to submit information on experience, personnel, capabilities of the A-E firm to perform, along with information on the consultants they expect to collaborate with on the specific project. Hence the need for information regarding the number and discipline of consultant personnel. The degree to which an A-E firm will utilize consultants can significantly impact on their suitability and qualifications for a specific project. The revision to the form requesting A-E firms provide the name and phone number of a point of contact, usually the project manager, will (1) reduce the time required by the Government to verify performance on current Federal contracts, and (2) reduce the time lost by the A-E firms providing this information at a later date. The information is used to determine if a firm is qualified to perform a specific project.

**B. Annual Reporting Burden**

Public reporting burden for this collection of information is estimated to average 1.2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The annual reporting burden is estimated as follows: Respondents, 5,000; responses per respondent, 4; total annual responses, 20,000; preparation hours per response, 1.2; and total response burden hours, 24,000.

**OBTAINING COPIES OF JUSTIFICATIONS:** Requester may obtain copies of justifications from the General Services

Administration, FAR Secretariat (MVRs), Room 4037, Washington, DC 20405, telephone (202) 501-4755. Please cite OMB Control No. 9000-0005, Architect-Engineer and Related Services Questionnaire for Specific Project (SF 255), in all correspondence.

Dated: January 29, 1996.

Beverly Fayson,

*FAR Secretariat.*

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**[OMB Control No. 9000-0060]**

**Clearance Request Entitled Accident Prevention Plans and Recordkeeping**

**AGENCIES:** Department of Defense (DOD), General Services Administration (GSA), and National Aeronautics and Space Administration (NASA).

**ACTION:** Notice of request for an extension to an existing OMB clearance (9000-0060).

**SUMMARY:** Under the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35), the Federal Acquisition Regulation (FAR) Secretariat has submitted to the Office of Management and Budget (OMB) a request to review and approve an extension of a currently approved information collection requirement concerning Accident Prevention Plans and Recordkeeping. A request for public comments concerning this burden estimate was published at 60 FR 57228, November 14, 1995. No comments were received.

**DATES:** *Comment Due Date:* March 4, 1996.

**ADDRESSES:** Comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, should be submitted to: FAR Desk Officer, OMB, Room 10102, NEOB, Washington, DC 20405. Please cite OMB Control No. 9000-0060, Accident Prevention Plans and Recordkeeping, in all correspondence.

**FOR FURTHER INFORMATION CONTACT:** Mr. Jack O'Neill, Office of Federal Acquisition Policy, GSA (202) 501-3856.

**SUPPLEMENTARY INFORMATION:**

**A. Purpose**

The clause "Accident Prevention" (48 CFR 52.236-13) requires Federal construction contractors to keep records of accidents incident to work performed under the contract that result in death, traumatic injury, occupational disease

or damage to property, materials, supplies or equipment. Records of personal inquiries are required by OSHA (OMB Control No. 1220-0029). The Federal Acquisition Regulation requires records of damage to property, materials, supplies or equipment to provide background information when claims are brought against the Government.

If the contract involves work of a long duration, the contractor must submit a written proposal for implementation of the clause. The Accident Prevention Plan, for projects that are hazardous or of long duration, is analyzed by the Contracting Officer along with the agency safety representatives to determine if the proposed plan will meet the requirement of the safety regulations and applicable statutes. The records maintained by the contractor are used to evaluate compliance and may be used in workmen's compensation cases. The Accident Prevention Plan is placed in the contract file for reference.

**B. Annual Reporting Burden**

Public reporting burden for this collection of information is estimated to average 2 hours per completion, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The annual reporting burden is estimated as follows: Respondents, 2,106; responses per respondent, 2; total annual responses, 4,212; preparation hours per response, 2; and total response burden hours, 8,424.

**OBTAINING COPIES OF JUSTIFICATIONS:**

Requester may obtain copies of justifications from the General Services Administration, FAR Secretariat (MVRs), Room 4037, Washington, DC 20405, telephone (202) 501-4755. Please cite OMB Control No. 9000-0060, Accident Prevention Plans and Recordkeeping, in all correspondence.

Dated: January 26, 1996

Beverly Fayson,

*FAR Secretariat.*

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**DEPARTMENT OF DEFENSE**

**Department of the Army**

**Privacy Act of 1974; Notice to Amend Systems of Records**

**AGENCY:** Department of the Army, DOD.